

SPECIFIC JOB DESCRIPTION:

Project Respect Coach- Two positions available at Mariposa Elementary School \$15/hr for 15 hours/wk and Yosemite Valley School \$15/hr for 2 hours/wk

- *Learn Steps to Respect model for coaching students involved in bullying situations.
- * Teach students how to react to bullying situations, both target and Bully.
- * Be familiar with the procedure for processing reports of bullying, from first report to follow up phase. Meet with students as well as classroom teachers to review incident.
- * Develop a schedule that is set aside for meeting individually with target and person exhibiting bullying behaviors.
- * Encourage use of healthy friendship skills with students.
- * Collaborating with administrator and staff to develop boundaries for what incident is handled through Steps to Respect process and/or sent to the office for progressive disciplinary steps.
- *Update/Confer with administrator at site.
- *Meet with Supervisor on a weekly basis.
- *Follow the system for reporting bullying (see curriculum suggestions) and documenting the incident.
- *Supply data to program evaluator.
- *Able to sit on grass with children to help them work out their issues.
- *Communicate well with both adults and children (K-8th).
- *Able to develop empathetic relationships and establish trust with children.
- * Listens well to sequential detail re. (“who said what”).
- * Ability to maintain written record.
- * Must be able to maintain confidentiality.
- * Conduct extension activities to curriculum